

SFA Booster Club  
Profit and Loss July 1, 2019 through June 30, 2020

	7/1/19 to 6/30/20
Sports fees/Family fees	42,941.00
Refunds	(14,746.73)
March Madness refunds	
VB tourney fees	7,215.00
VB tourney conc	9,962.00
VB/soccer/baseball rental	785.00
BB tourney reg	10,200.00
BB tourney conc	17,952.00
Collections and donations	2,741.00
Practice jerseys/VB warmups	450.00
Square/March madness	2,000.00
Scoreboard reimbursement	
Taste of St. Francis	1,116.90
Voided checks	319.25
Spirit Wear/Winking Lizard/Donation	102.50
Shared financial services	
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Total revenue	81,037.92
CYO Fees	(30,810.00)
CYO Sanction Fee	
Office supplies	
Helmets	
Football expenses	(4,268.40)
Uniforms	(3,637.00)
City champ hoodies/banners	(340.88)
Track/CC/VB expenses and reimbursement	(3,410.23)
Athletic Director salary	(9,940.80)
Bank service charge	(121.15)
Soccer expenses	(5,396.93)
VB expenses	(1,809.02)
VB tourney expenses	(8,026.43)
BB expenses	(6,652.66)
BB tourney expenses	(19,366.11)
Baseball expenses	(2,195.00)
Coaches shirts	(500.00)
Misc exp	
Soccer tourney registration	
Website/physical forms	(225.56)
Website registration fees/credit card fees	(1,187.36)
End of season parties	(336.91)
Ref fees	(713.00)
Donations	
Gym mats/Scoreboard repair	
VB Net System	
Popcorn popper	
Spiritwear	
Envelopes	
Taste of St. Francis expenses	(585.00)
March madness payouts	(500.00)
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Total expenses	(100,022.44)
Net income (loss)	<u><u>(18,984.52)</u></u>



## *St. Francis of Assisi* **BOOSTERS**

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**Meeting Date:** 9/19/19      **Start Time:** 7:00      **End Time:** 8:30      **Location:** Activities Room

**Leader:** Catherine Lueckel      **Scribe:** Joel Hansel

**In Attendance:** Dani Gisondo, Frank Muellner, Jim Verner, Cara Sulzer, Mike Welsh, Joe Nahra, Mike Macauda, Catherine Lueckel, Joel Hansel, Carl Santagata, Mike Spolar

**Opening Prayer:** Hail Mary

**Previous Minutes:** May minutes were approved

### **President's Report**

1. Cancellation of Fall Fundraiser
  - a. A committee was created, and plans were discussed throughout the spring at Booster meetings. A meeting was also held in June.
  - b. A halt was placed on sponsorships at the May calendar meeting and ended up behind on sponsorship once given the go-ahead.
  - c. We lost our usual date due to "drop in day" – created confusion and people thought the blessing the backpacks was our event
  - d. There was a lack of cooperation / response from the school when asking for assistance in promoting the event.
2. Dippin' Dots
  - a. For the concession stand – VB and BB tournaments / \$5 per / enough ordered to make \$1,000
3. Scoreboard
  - a. Need for the scoreboard by the stage to be replaced / original quote was outrageous getting second quote / use the small board by the kitchen
    - i. It was suggestion someone contact Dick's Sporting Goods because they work with organizations on things like this.
4. Squares fundraiser will continue

### **VP's Report**

1. Force is booked for baseball
2. Golf outing to replace fall fundraiser
  - a. Tibaldi – Manikiki
  - b. Possibly mid-August
  - c. Catherine wants a chairperson / marketing / sponsorships / Printing / Course
  - d. Carl and Tom Puletti can handle the set up – need someone on the back side
  - e. Cara can handle getting raffle prizes

### **Treasurer's Report**

1. \$71,800 balance at the start of the month

2. Current balance is \$62,300
3. Receipts needed for reimbursement

## **AD's Report**

1. Fall Sports Teams
  - a. Football - 4th Rookie Tackle, 6th Rookie Tackle, 7thTackle, and 8thTackleTeams
  - b. Flag Football - 2nd and 3rd-grade teams
  - c. K-2 Soccer - Girls - 2 K/1st-grade teams and 1 1st/2nd grade team Boys - 1 K/1st grade team
  - d. and 1 1st/2nd grade team (they all play in the Shaker Heights Catholic Schools League at US
  - e. fields)
  - f. Soccer - 2 - 4th grade and 1 - 8th-grade teams
  - g. Volleyball - 2 - 5th grade, 1- 6th, 1 - 7th and 1- 8th-grade teams
  - h. Cross country team partnered w/CCA
2. Coaches Meeting on October 21 @ 6:30 in the AR
3. Practices begin October 25
4. No practice dates - 10/25 - Halloween Carnival, 11/9 - Couple's Night, 11/29 - Day after Thanksgiving, 12/17 - Tuesday Club Event, 1/29 and 30 - Catholic Schools Week Open House and Science Fair
5. Dates affecting tournament December 13 - March 1
  - a. 12/14 - Polar Express, 1/12 Confirmation Meeting games@5:30, 1/25 - set up Cavatelli Dinner games 9:00 am - 5:00 pm, 1/26 Cavatelli Dinner, 2/9 - Retreat games@6 pm, 2/23 Retreat games@6 pm

## **Old Business**

1. Volleyball tournament update
  - a. 44 teams
  - b. Competitive games
  - c. Only east side tourney
  - d. Volunteers a BIG issue

## **New Business**

1. Booster FB/Instagram Page
  - a. Should start one for communication purposes
2. Hoops Uniforms
  - a. Sublimated uniforms were \$100 per based on one quote – a second was \$90 per
  - b. Current uniforms are 5 years old
  - c. Spent \$4K when they were ordered
  - d. It was suggested to table uniforms for this year and use the golf outing proceeds for new unis in 2020
3. Hoops Tournament
  - a. Macaуда – Coordinator
  - b. Tuesday practices have to be done at 5:30 period – no reentry after PSR will be allowed
  - c. Gilmour skills sessions are scheduled
  - d. 3<sup>rd</sup> through 6 grade for tourney
  - e. \$200 per team
  - f. Mike Spolar will handle refs and scorekeepers
  - g. Joel will serve as the scheduler
  - h. Catherine / Mike M will handle volunteer schedule
  - i. Boosters will pay for 2 tourneys for 7<sup>th</sup> and 8<sup>th</sup> grade

4. A-B Evaluations will be Oct 26 and 27
  - a. Spo and Puletti are evaluators Kurt Kuller; Clinton Smith, Bob Nantz
5. Sponsorships
  - a. It was decided to focus on sponsorships for the golf outing
6. Teacher/Coaches
  - a. Catherine would like us to give thought to Incentivizing teachers who'd like to coach and have the knowledge base to do so.
7. Winter Registration
  - a. Is currently open and open through the middle of October
8. Closing Prayer

Next Meeting: 10/17/19



## St. Francis of Assisi **BOOSTERS**

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MEETING MINUTES ~ October 23, 2019

**Meeting Date:** 10/23/19      **Start Time:** 7:00      **End Time:** 8:23      **Location:** Music Room

**Leader:** Catherine Lueckel      **Scribe:** Joel Hansel

**In Attendance:** Eileen Klear, Mike Macauda, Joel Hansel, Catherine Lueckel, Matt Tatarco, Steve Franks, Dan Badders

**Opening Prayer:** Hail Mary

**Previous Minutes:** September minutes were approved

### President's Report

1. Large email to PTO / School / Parish / 8<sup>th</sup> Grade regarding time slots in the gym for BB Tourney. More time slots / more grade levels
2. Life Teen – requested a couple dates in Jan. for the gym – Revisit the request

### Treasurer's Report

1. Lot of reimbursements and refunds
2. End of Sept. \$65,000

### AD's Report

1. Basketball teams
  - a. 3<sup>rd</sup> 2 boys - 1 girls
  - b. 4<sup>th</sup> 2 of each
  - c. 5<sup>th</sup> 1 of each
  - d. 6<sup>th</sup> 2 boys – girls going to CCA
  - e. 7<sup>th</sup> – 3 boys 0 girls
  - f. 8<sup>th</sup> – 2 boys 1 girl
2. AB tryout postponed until after coaches meeting during practice times
3. Boys football still playing
4. Marty requested meeting with Fr. Steve, Susan, and Board

### Old Business

1. Scoreboard
  - a. Catherine will touch base with Mike Welsh about Dick's Sporting Goods
2. Volleyball tournament update
  - a. Finished over the weekend
  - b. Volunteers were better than usual
3. Squares Update
  - a. 25 squares

- b. 30 days left – need to get the remaining 75 squares left
  - c. Catherine will start pushing
- 4. Golf Outing Update
  - a. Legend Lake secured
  - b. 8/24 date – rain date 8/31
  - c. Dino’s doing the catering
  - d. Carl, Dan P, Tom Puletti spearheading it
- 5. Hoops Tournament
  - a. Sanction sheet mailed
  - b. Tourney Machine set
  - c. All SFA given their weekend coverage duties
- 6. Sponsorships
  - a. Rolled into Golf outing

## New Business

- 1. Volunteering
  - a. Catherine wants to do more of an assignment process for the tournament. Wants to make sure all fall sports teams do some volunteering at the VB tournament.
  - b. How do we get the younger families / non-sports playing families involved?
- 2. Does Booster assign a “marketing coordinator” to get the word out
- 3. Soccer Uniforms
  - a. Shirt / sock like we do shirt / hat for baseball

***Closing Prayer: Prayer of St. Francis***



MEETING MINUTES ~ November 21, 2019

**Meeting Date:** 11/21/19      **Start Time:** 7:05      **End Time:** 8:05      **Location:** AR

**Leader:** Catherine Lueckel      **Scribe:** Joel Hansel

**In Attendance:** Eileen Klear, Mike Macauda, Joel Hansel, Catherine Lueckel, Dani Gisondo, Carl Santagata, Mike Spolar

**Opening Prayer:** Hail Mary

**Previous Minutes:** September minutes were approved

### President's Report

1. A request went out to Dick's Sporting Goods regarding a new scoreboard – waiting to hear back
2. Red & Black ball on 2/1/20 – limit tourney games to early in the day

### VP's Report

1. Nothing to report

### Treasurer's Report

2. Current balance \$55,000

### AD's Report

1. Nothing to report

### Old Business

1. Volleyball tournament update
  - a. Made \$8,351
2. Squares Update
  - a. About 50 sold – will cut off on Tuesday before Thanksgiving
3. Golf Outing Update
  - a. Pine Ridge
  - b. 8/31/20
  - c. Cost is \$32 / head; charge \$125
  - d. 100 to 144 golfers
  - e. \$100 hole sponsorships
  - f. Dino's for dinner
4. Hoops Tournament
  - a. 51 teams so far / looking for 96 to max out
  - b. Recruiting still going on

- c. Dec 6<sup>th</sup> start
  - d. Tibaldi doing concessions
  - e. Catherine handling trophies
  - f. Volunteers are schedule
- 5. Marketing Coordinator
    - a. Tabled
  - 6. Soccer Uniforms
    - a. Tabled

## New Business

- 3. Boosters / Basketball will NOT be held responsible for any damage to the stage due to the play props being present

Next Meeting 1/16/2020

***Closing Prayer: Prayer of St. Francis***





MEETING MINUTES ~ January 16, 2020

**Meeting Date:** 1/16/20      **Start Time:** 7:05      **End Time:** 7:55      **Location:** AR

**Leader:** Catherine Lueckel      **Scribe:** Joel Hansel

**In Attendance:** Eileen Klear, Joel Hansel, Catherine Lueckel, Dani Gisondo, Frank Muellner, Cara Sulzer, Jim Verner, Nicki Cochran

**Opening Prayer:** Hail Mary

**Previous Minutes:** November minutes were approved

### President's Report

1. The proposal out to Dick's Sporting Goods regarding a new scoreboard was denied; Catherine looking into further
2. Is there time for Pasta Dinner set-up? – Last hoops game is 12:00; should be out by 1:00
3. Steve Franks expressed the willingness to take over as Soccer Coordinator for the K-2 program. Eileen was fine with it.

### VP's Report

1. VP resigned

### Treasurer's Report

1. Current balance \$56,700
2. Tournament registration checks need to be deposited
3. Working with the parish office on 1099s

### AD's Report

1. Membership Conference –
  - a. CYO has a proposal to the bishop – mission expansion proposal
    - i. Allowing non-Catholics play
    - ii. If passes it will be decided ultimately by Fr. Steve
2. Spring sports
  - a. Baseball, softball, track
3. 2/21/20 practice can begin
4. 3/21 baseball starts
5. 3/28 track starts
6. Next year we may just run our own track

## Old Business

1. Scoreboard
  - a. Need cost for installation / electrical
    - i. Parishioner?
  - b. Online vendors were less expensive than what was quoted in summer 2019
2. Golf Outing Update
  - a. No update
  - b. Catherine wants to be able to start pushing this in March
3. Hoops Tournament
  - a. 78 teams
  - b. 148 games
4. Soccer Uniforms
  - a. We're going to do it, some logistics to figure out
5. Basketball uniforms
  - a. Needed for next year
  - b. Dan Phillip - \$60 per uniform

## New Business

1. Send out notice of VP & Treasurer
  - a. Catherine wants to send out a notice about needing these positions
    - i. Needs to spell out requirements
2. Basketball Coordinator
3. Baseball Coordinator
4. Spring Registration
  - a. Just started
  - b. Email / text to send out
5. John Zbeigan
  - a. \$200 approved for a gift card for lining the field

Next Meeting 2/19/2020

***Closing Prayer: Prayer of St. Francis***



**Meeting Date:** 2/20/20      **Start Time:** 7:05      **End Time:** 8:35      **Location:** AR

**Leader:** Catherine Lueckel      **Scribe:** Joel Hansel

**In Attendance:** Joe Nahra, Frank Muellner, Cara Sulzer, Catherine Lueckel, Eileen Klear, Dan Dietrick, Nicki Cochran, Candace Ensigner, Janine Lydeck, Matt Tatarko, Mike Jacobowski

**Opening Prayer:** Hail Mary

**Previous Minutes:** January minutes were approved

### President's Report

1. Carl Santagata cannot run the Fall Golf Outing/Fundraiser
2. Need to order baseball shirts/hats
3. Soccer Uniforms
  - a. \$550 - \$10 per kids
  - b. Catherine will move forward with the new uniforms

### VP's Report

### Treasurer's Report

1. Balance \$65,000 at the end of January
2. Basketball tournament profit so far is \$6700
  - a. Does not include Valentine's Weekend Cash
  - b. \$2000 in fees outstanding
    - i. Mike Spolar will collect

### AD's Report

1. Track registration was strong
  - a. 30 students in grades K-2 making it the largest group ever
2. Baseball will have a 3<sup>rd</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade team
  - c. Indoor practices will take place at Force
4. Spring Coaches Dev. Feb 25 and Mar 14
5. Practice can open Fri
6. Force Sports for indoor Friday practices
  - a. 6 dates
7. Coaches will get uniform sizes for baseball units
  - a. By Feb 28th

## Old Business

1. Notice of VP & Treasurer
  - a. Elections in May
  - b. Requirement is to attend 3 meetings / Fr. Steve has to bless candidates
2. Golf Outing Update
  - a. Nicki Cochran will look into running it; HELP IS NEEDED
3. Hoops Tournament
  - a. 78 teams / 148 games / Last game is Friday
4. Marketing Coordinator
  - a. Looking for someone to handle social, emails, communications, school liason
5. Soccer Uniforms
  - a. See above
6. Basketball uniforms
  - a. We plan on new unis for next year
7. Basketball Coordinator
  - a. Person needed
8. Baseball Coordinator
  - a. Mike Welsh will check field conditions

## New Business

1. Raise Fees vs. Continue Fundraising
  - b. Volunteering counts toward your volunteer hours
  - c. Catherine and Joel have one year remaining and will be moving on.
  - d. Bodies are needed to continue fundraising, specifically 1 big fundraiser during the summer/fall and keep the two tournaments moving along
  - e. Volunteers have become harder to come by; fewer people attending meetings; Joel, Catherine, and Mike Spolar have been running these tournaments the past few years themselves
  - f. Boosters' Yearly Income/Expense 2013 to 2019 MINUS ALL FUNDRAISING:

<i>Year</i>	<u>2013-2014</u>	<u>2014-2015*</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
<b><i>Income</i></b>	\$ 54,504.44	\$ 86,581.85	\$ 82,510.31	\$ 70,609.26	\$ 66,441.12	\$ 68,220.68
<b><i>Expenses</i></b>	\$(80,917.89)	\$(84,840.15)	\$(88,044.92)	\$(96,769.99)	\$(79,148.99)	\$(93,224.26)
<b><i>Net</i></b>	\$(26,413.45)	\$ 1,741.70	\$ (5,534.61)	\$(26,160.73)	\$(12,707.87)	\$(25,003.58)

- g. Boosters is looking at \$20,000 in expenses for 2020-2021 before that athletic begins
    - i. Scoreboard
    - ii. Basketball uniforms
    - iii. Those expenses would take the current bank balance down to \$45K
    - iv. No fundraising and leaving fees stagnant would decrease that balance approximately \$20K
  - h. The discussion will be ongoing the rest of the year.
8. Closing Prayer

Next Meeting: 3/19/2020